

**United States Air Force Joint Service Graduate Medical Education Selection Board (JSGMESB)**  
**2021 Application Checklist & Timeline**

This checklist outlines all documentation required to complete the JSGMESB application. Please review the [Physician Education website](#) for detailed explanations/instructions on each requirement. All application documents **MUST** be typed and uploaded into MODS.

**Due 31 August 2021**

1. \_\_\_\_ DoD two-page GME application & Curriculum Vitae (CV) – generated by completing online forms within MODS. Applicant may submit a personalized CV as a separate PDF document (encouraged).

**Due 30 September 2021**

2. \_\_\_\_ Reserve Component Health Risk Assessment (RCHRA) form must be submitted via myPers. **Do not upload this form into MODS, it will be deleted. (HPSP, FAP & deferred applicants only)**

**Due 8 October 2021**

3. \_\_\_\_ Program Director/Consultant interviews must be completed (interviewer will upload the interview sheet into MODS)

**Due 15 October 2021**

4. \_\_\_\_ Statement of understanding
5. \_\_\_\_ Personal essay
6. \_\_\_\_ Medical Student Performance Evaluation (MSPE) or Dean's Letter
7. \_\_\_\_ Official medical school transcript (including degree award date, if applicable)
8. \_\_\_\_ USMLE/COMLEX transcript (not score reports)
9. \_\_\_\_ Step/Level 3 intention form (**intern applicants only**)
10. \_\_\_\_ Current, unrestricted medical license (**residents/fellows PGY3+ and staff applicants only**)
11. \_\_\_\_ Board certification (**applicants that have completed a residency**)
12. \_\_\_\_ Commander's letter of endorsement (**staff applicants only**)
13. \_\_\_\_ DEROS letter of intention (**overseas applicants only**)
14. \_\_\_\_ Up to three (3) personal letters of recommendation (SLOEs may be substituted as LORs)
15. \_\_\_\_ Program Director recommendation forms (for every program currently/previously attended)
16. \_\_\_\_ Last three (3) OPRs/TRs (**active duty applicants only**)
17. \_\_\_\_ Fitness statement (**active duty applicants**) or Weight statement (**HPSP, FAP, & deferred applicants**)
18. \_\_\_\_ MPH supplemental form (**RAM applicants only**)
19. \_\_\_\_ PGY1 Only form (**medical student applicants only**)
20. \_\_\_\_ Education Summary (**medical student applicants only**)
21. \_\_\_\_ AF Form 4380 (**HPSP, FAP, & deferred applicants only**)

**15 October 2021** – Last day for training location preference changes.

**25-29 October 2021** – Application scoring week

**15-19 November 2021** – JSGMESB

**8 December 2021** – JSGMESB selection results released

**15 January 2022** – GME acceptance letters due to Physician Education