**DEROS Letter of Intention Template (on Letterhead)**

*****Guidance for Overseas Applicants who will Require DEROS Curtailment*****

MEMORANDUM FOR ALL 2020 JSGMESB OVERSEAS APPLICANTS

FROM: AFPC/DP2NP Physician Education

SUBJECT: Commander's Letter of Intention for DEROS curtailment

1. All applicants requiring a DEROS curtailment to enter training must have a memorandum signed by the Commander that, if selected for training, a DEROS curtailment would be supported. **If the requested DEROS curtailment is greater than 12 months, the applicant IS NOT eligible to apply to the JSGMESB.**

2. **Do not submit a request for a DEROS curtailment through your chain of command.** The purpose of this DEROS letter is for the Commander to inform the JSGMESB of his/her intent to support the curtailment request. This letter is mandatory for all applicants with a DEROS after 1 June of the year of an anticipated GME training start.

3. This letter must accompany your application. Without Commander approval, your application will not meet the JSGMESB. If selected for training, the new DEROS, as recommended by the Commander in this DEROS letter, will be updated by AFPC simultaneously with assignment processing.

4. Following is a sample which can be used by the Commander recommending approval of the DEROS curtailment.

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Date

1. I am aware that *rank/name* has applied to the 2020 JSGMESB and will require a DEROS curtailment to enter training beginning 1 July 2021 or 1 July 2022 (as applicable), with mandatory orientation typically starting the first week of June (for AD facilities).
2. *Rank/name*'s current DEROS is _____. Contingent upon selection by the JSGMESB, he/she will require a _____ month(s) curtailment. I am willing to release *name/rank* on _____. This is the earliest date I will support his/her release.

3. I have coordinated this curtailment IAW local policies and the DEROS curtailment will be supported.

SQUADRON COMMANDER (or equivalent) Signature

1st Ind, XX MDG/CC

MEMORANDUM FOR HQ AFPC/DP2NP

Concur / Non-concur