

United States Air Force Joint Graduate Medical Education Selection Board (JGMESB)
2025 Application Checklist & Timeline

This checklist outlines all documentation required to complete the JGMESB application. Please review the [Physician Education website](#) for detailed explanations/instructions on each requirement. All application documents **MUST** be typed and uploaded into MODS.

Due 31 August 2025

1. _____ DoD two-page GME application & Curriculum Vitae (CV) – generated by completing online forms within MODS. Applicant may submit a personalized CV as a separate PDF document (encouraged).

Due 30 September 2025

2. _____ Reserve Component Health Risk Assessment (RCHRA) form must be submitted via myFSS. **Do not upload this form into MODS, it will be deleted. (HPSP, FAP & deferred applicants only)**

Due 8 October 2025

3. _____ Program Director/Consultant interviews must be completed (interviewer will upload the interview sheet into MODS prior to Scoring Week)

Due 15 October 2025

4. _____ Statement of understanding
5. _____ Personal essay
6. _____ Medical Student Performance Evaluation (MSPE) or Dean's Letter
7. _____ Official medical school transcript (including degree award date, if applicable)
8. _____ USMLE/COMLEX transcript (not score reports)
9. _____ Step/Level 3 intention form (**intern applicants only**)
10. _____ Current, unrestricted medical license (**residents/fellows PGY3+ and staff applicants only**)
11. _____ Board certification (**applicants that have completed a residency**)
12. _____ Commander's letter of endorsement (**staff applicants only**)
13. _____ DEROs letter of intention (**overseas applicants only**)
14. _____ Up to three (3) personal letters of recommendation (SLOEs may be substituted as LORs)
15. _____ Program Director recommendation forms (for every program currently/previously attended)
16. _____ Last three (3) OPRs/OPBs/TRs (**active duty applicants only**)
17. _____ Fitness statement (**active duty applicants**) or Weight statement (**HPSP, FAP, & deferred applicants**)
18. _____ PGY1 Only form (**medical student applicants only**)
19. _____ Education Summary (**medical student applicants only**)
20. _____ AF Form 4380 (**HPSP, FAP, & deferred applicants only**)

15 October 2025 – Last day for training location preference changes

27-31 October 2025 – Application scoring week

17-21 November 2025 – JGMESB

10 December 2025 – JGMESB selection results released

15 January 2026 – GME acceptance letters due to Physician Education