

AIR FORCE RESERVE OFFICER TRAINING CADETS (AFROTC)

AFROTC cadets late in their junior year not pre-health designated. Cadets who missed their opportunity for a pre-health scholarship can apply through their Detachment Commanders for approval to compete for the active duty AFHPSP and USUHS scholarship programs. These cadets must receive approval by their Detachment commanders and AFPC/DP2LT (Line Accessions Office) to apply for the active duty AFHPSP scholarship board and the USUHS scholarship board.

For **AFHPSP**: Cadets must complete the Letter of Approval (LOA) template and receive their Detachment Commander's recommendation. Once the detachment commander approves the cadet to apply for the scholarship the detachment must send the LOA to AFPC/DP2LT, 550 C Street West, Ste 11, JBSA-Randolph TX 78150-4727 for final approval. If AFPC/DP2LT approves the cadet to apply then they will contact the detachment that the cadet may apply to the AFHPSP active duty scholarship board. When the cadet is accepted by an accredited medical school in the continental United States to include Puerto Rico then the detachment will forward the letter to AFPC/DP2NP, Physician Education. Once AFPC/DP2NP, Physician Education receives the letter of acceptance from the medical school they will email a contract and pay package to the appropriate AFROTC detachment. The detachment will assist the cadet in completing the contract package and mail it to AFPC/DP2NP, Physician Education. Cadets going into the AFHPSP program will be commissioned into the MSC Corps upon completion of their undergraduate degree. We recommend applying for the HPSP scholarship board by December. The HPSP scholarship selection board will be in the spring (around April timeframe). Please do not submit any HPSP scholarship application materials prior to December, as we have another board that we are preparing for at this time.

USUHS will notify HQ AFPC/DP2NP, Physician Education of AFROTC cadets selected to attend USUHS. Physician Education will send the appropriate detachment a contract package to be completed by the cadet. The Detachment will ensure the contract package is complete and returned to Physician Education by the established suspense date. Detachments will commission these individuals into the Medical Service Corps (MSC) upon completion of their undergraduate degree. HQ AFPC/DP2LT will initiate appointment orders to include orders to enter active duty for medical school training.

AFROTC cadets not accepted into an accredited medical school prior to graduation have to enter active duty as a line officer or apply for an administrative delay through HQ AFROTC. For more information on these options, cadets should contact their detachment personnel office.

Steps to be completed on AFROTC cadets applying for this program:

- Cadet completes the LOA and receives approval from detachment commander
- Detachment forwards LOA approved by detachment commander to AFPC/DP2LT
- AFPC/DP2LT approves LOA for cadet to apply for a scholarship and contacts detachment
- Cadet sends the approval to AFPC/DP2NP, Physician Education via email or fax.
- Physician Education completes an AFHPSP scholarship application folder on cadet
- Cadet gets accepted to an accredited medical school or USUHS
- Cadet takes acceptance letter to AFROTC Detachment
- Detachment forwards letter to AFPC/DP2NP, Physician Education
- Physician Education emails contract/pay package to Detachment
- Cadet completes paperwork and returns to Detachment
- Detachment sends completed contract/pay package and copy of commissioning physical to HQAFPC/DP2NP, Physician Education
- Detachment commissions cadet into the Line of the Air Force and within 24 hours, the following day, oath officer into the MSC