

Transfer Form Instructions:

1. Please fill out the top sections under "Patient Information".
2. If you are PRP/AUoF/Flight Status indicate in the bottom right box.
3. Fill out as much information as possible regarding the pharmacy we will be contacting.
4. Fill in the names in "Prescription Information" and prescription numbers if available. We will not pursue transfers without knowing the names of the medications were transferring.
5. If you have never been seen in the clinic you will need to visit the Tricare Operations office (TOPA) to register with the clinic.
6. Bring the completed transfer form to the pharmacy during duty hours. Please allow 3 duty days for completion of transfers and filling.
7. Tell the technician at the window if you'd like to receive notification when your prescription has been processed. They can enroll you in our auto-notification system that will send you a text or call your smart phone when your prescription is ready.