



**2013 OSAP
INFECTION PREVENTION & CONTROL COURSE**

The Undersecretary of the Air Force has APPROVED THIS COURSE!!

The OSAP Infection Prevention & Control* course is scheduled for 7–10 January 2013 in San Antonio, TX. The course will be covering a broad range of topics and have guest speakers from the Centers for Disease Control and Prevention, dental schools, and the Federal Services this year. As in previous years, OSAP will handle registration issues. AFMOA will assign a limited number of centrally-funded quotas to USAF personnel in the fall. There is no need to contact AFPC, AFMOA, or DECS for "unfunded" slots; anyone can be funded by their local base for this meeting. Please note, the centrally-funded quotas are limited and most individuals attend using local funds.

For additional information, USAF personnel may contact DECS at DSN 389-8239, commercial (210) 539-8239, or by sending us an [e-mail](#).

[Click here](#) for the 2013 course brochure.

For answers to Frequently Asked Questions about the course see below.

*Professional behavior of all attendees and manufacturer representatives is expected at this dental meeting. Disruptive or discourteous behavior will not be tolerated.



Frequently Asked Questions



- [Does DECS handle registrations for the course? Who makes my travel arrangements?](#)
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Does DECS handle registrations for the course? Who makes my travel arrangements?

All applicants must make their own arrangements for the course (e.g., registration, lodging, transportation). Please ensure commercial air reservations are made through the local contract government travel office (CTO) or local transportation office (TMO). For hotel reservation information, please see below.

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How do I register for the course?

On-line registration is available on the Organization for Safety, Asepsis and Prevention (OSAP) Web site: <http://www.osap.org/?page=2013FedSvsCourse>. If you are unable to register online, please call the OSAP office at (800) 298-6727. Note: You do not have to be an OSAP member or join OSAP to receive the \$200.00 course registration fee.

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What is the course registration deadline?

The course registration deadline is **Friday, 28 December 2012**.

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What is the hotel registration deadline?

The hotel registration deadline is **Friday, 28 December 2012**. For Hotel Reservations call the Hilton San Antonio Airport in San Antonio, Texas at (888) 728-3031 and ask for the "OSAP Infection Control Course" meeting rate (\$106.00). Do not accept a rate greater than per diem (\$106.00) unless you are willing to pay the additional cost. You can also book your room online at the dental infection control course page on the OSAP Web site. **Space at the hotel is limited, so register early to avoid having to stay at another hotel. Government room rates cannot be guaranteed at other hotels.** Remember, your credit card will not be charged until arrival.

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Can dental assistants and hygienists attend the course, or is it only for dentists?

Dental assistants and hygienists are strongly encouraged to attend the course because much of the information presented focuses on day-to-day infection control policies and procedures. In order to obtain maximum benefit from this course, it is suggested that all attendees have:

1. A professional degree (DDS, DMD, RDH, MD, RN), or;
2. A minimum of an associates degree (preferably in healthcare or the life/health sciences), or;
3. Completed basic military dental assisting training with at least two years clinical experience, **or**;
4. Completed a civilian training program leading to either registration (RDA) or certification (CDA) with at least two years clinical experience.

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Who issues my TDY orders?

Orders are published at your local base. DECS or AFPC does not issue TDY orders. If you received a centrally-funded quota, fund cite information will be sent from the School of Aerospace Medicine (Wright-Patterson AFB, OH) directly to your unit Education and Training office. Please note, the centrally-funded quotas are limited and most individuals attend using local funds. If you are attending the course with local funds, your base publishes your orders using your local unit fund cite. Please ensure your orders have the correct location—San Antonio, Texas (**NOT** Wright-Patterson AFB, OH) and include the \$200.00 registration fee. **Incorrect and/or missing information may cause a delay in receiving TDY payments.**

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How many copies of my orders should I bring to San Antonio?

On the first day of the course, you'll be asked to turn in one (1) copy of your orders and one (1) copy of your flight itinerary. If you do not do so, you will not be reimbursed for the TDY.

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What is the uniform of the day?

The uniform of the day is Service Dress for Monday and the jacket is optional for Tuesday–Thursday. However, it is difficult to control the temperature in a large conference room so a sweater is recommended if you don't want to wear your uniform jacket. Civilian clothing is authorized for Thursday if you are traveling.

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What time does the course end on Thursday, 10 January?

The course is not scheduled to end until 4:30 pm on Thursday, 10 January 2013; travel arrangements should be made accordingly (i.e., do not plan on leaving the hotel before 4:30 pm).

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Where do I file my travel voucher?

All travel vouchers are filed with your local travel pay office/DTS after returning from your TDY. Do not send your voucher to DECS.

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